

User Guide: CalOMS Update/Discharge Stand Alone

Version 1.0 (California)

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User Guide: CalOMS Update/Discharge

General Information

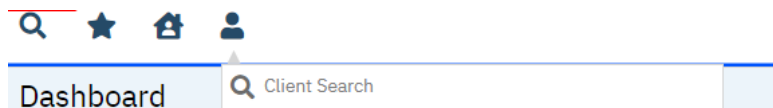
The CalOMS Update/Discharge document is utilized in SmartCare to complete the information gathering for clients for county level state reporting. Client require regular updates to be done for reporting. This document is also required to be completed upon program discharge. The data from the completed document is now eligible for batching and submission.

Navigating to and Creating the CalOMS Update/Discharge Document

From the Client Search or Quick link

You can create the document from the client tab. In order to do this, you must first search for the client or select the client from your primary list in client search drop down.

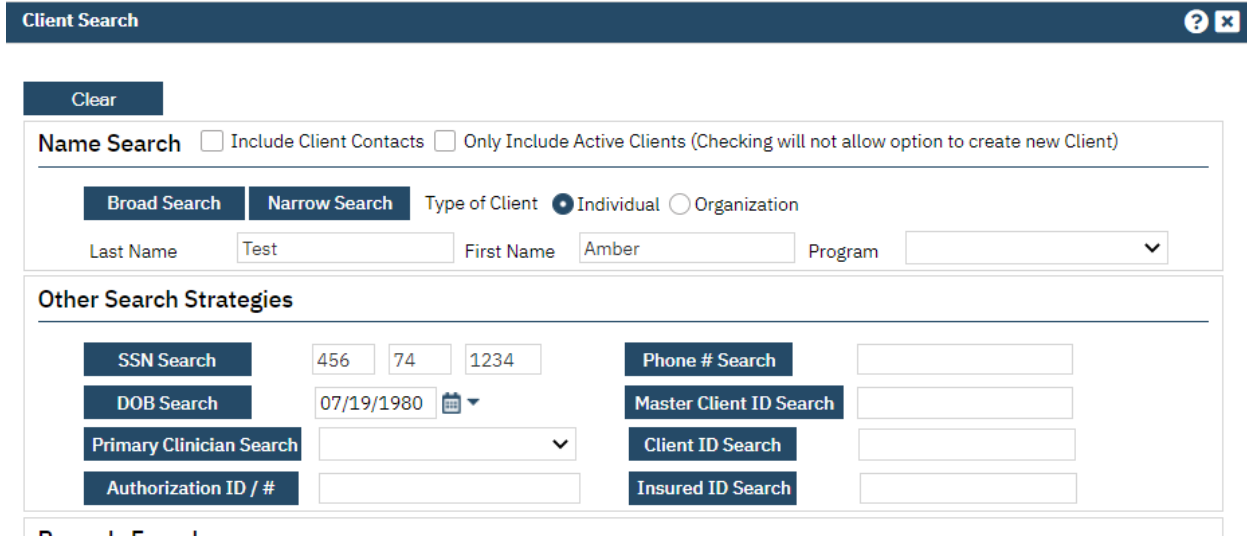
Navigate to the 'Person Icon'. Click the dropdown and select 'Client Search' or choose the client name in the drop down. If using search functionality, see below:



You will be presented with the 'Client Search' screen. On this screen, you will be able to search for a client by a number of parameters.

- Broad Search - Allows for the search of a client by name, partial name, sounds like.
- Narrow Search - Returns for search of exact name match
- SSN Search - Social Security Number search
- DOB Search - Date of Birth search
- Primary Clinician Search - Search by assigned primary clinician
- Authorization ID/# - Search by authorization ID or number recorded in SmartCare
- Phone # Search - Client phone number search
- Master Client ID Search - Used in Care Management; Search by client's Master Record ID. Your organization will not use this button.
- Client ID Search
- Insured ID Search-search by insurance ID.

Upon opening client search you will note that the only button to the bottom right that is actionable is 'Cancel.' Your client should already exist at this point of your workflow, so you can enter information in each of the fields you would like to use for a search parameter and click the corresponding search button for each, as shown outlined in below.



The screenshot shows a 'Client Search' window with a dark blue header containing a question mark and a close button. Below the header is a 'Clear' button. The main search area is titled 'Name Search' and includes two checkboxes: 'Include Client Contacts' and 'Only Include Active Clients (Checking will not allow option to create new Client)'. There are two search mode buttons: 'Broad Search' and 'Narrow Search'. Below these are radio buttons for 'Type of Client', with 'Individual' selected and 'Organization' unselected. The search fields include 'Last Name' (containing 'Test'), 'First Name' (containing 'Amber'), and 'Program' (a dropdown menu). A section titled 'Other Search Strategies' contains several search options, each with a corresponding input field: 'SSN Search' (with three separate input boxes containing '456', '74', and '1234'), 'DOB Search' (with a date input '07/19/1980' and a calendar icon), 'Primary Clinician Search' (a dropdown menu), 'Authorization ID / #' (an input box), 'Phone # Search' (an input box), 'Master Client ID Search' (an input box), 'Client ID Search' (an input box), and 'Insured ID Search' (an input box).

If the client for whom you are searching already has a record in SmartCare, you will have the ability to select the existing record.

- Select - This will open the selected client's record

Client Search
?
✕

Clear

Name Search Include Client Contacts Only Include Active Clients (Checking will not allow option to create new Client)

Broad Search

Narrow Search

Type of Client Individual Organization

Last Name

First Name

Program

▼

Other Search Strategies

SSN Search

DOB Search

Primary Clinician Search

Authorization ID / #

Phone # Search

Master Client ID Search

Client ID Search

Insured ID Search

Records Found

	ID	Master ID	Client Name	SSN/EIN	DOB	Status	City	Primary Clinician
●	4	4	Test, Amber	1234	07/19/2010	Active	Auburn	Lindemann, Ashley

Select

Cancel

Click the 'Select' button to open the existing client. Once the client has been opened, you will note that there is a new tab open with the client's name and ID displayed.



This is the client tab. When a client is selected, the client's name will appear on the toolbar. This is where you will be able to create the CalOMS Update/Discharge document.

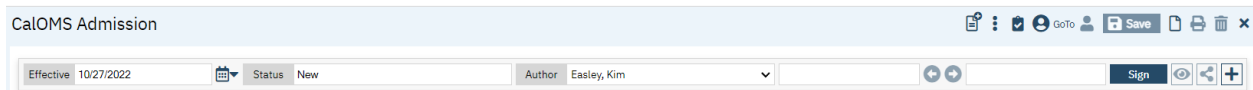
By using the magnifying glass to search for the CalOMS Update/Discharge document you can search for the assessment or locate the assessment using a quick link.



CalOMS Update/Discharge Document

General

Under the CalOMS Update/Discharge Document label, note the information pertaining to the status of the document.



CalOMS Admission

Effective 10/27/2022 Status New Author Easley, Kim

Sign

We will explore these fields more thoroughly when completing the CalOMS Update/Discharge document. However, note at this time that an effective date will be required to complete the document and it is defaulting to today's date. This default is configurable and can be changed, depending on your organization.

Beneath the authorship, status, and effective date fields, information in the CalOMS Update/Discharge document is broken out into two possible tabs:

- CalOMS Information
- SUD, Medical & Mental Health

In completing your client's CalOMS Update/Discharge document, you will navigate across the tabs, left to right, beginning with Update/Discharge, but you can jump around as often as you like, as long as all required fields are completed prior to signing.

Each tab on the CalOMS Update/Discharge, as you will note throughout SmartCare, is broken out into sections. We will look at each section per tab in turn, paying specific attention to which fields have been required by your organization.

CalOMS Information Tab

CalOMS Information		SUD, Medical & Mental Health	
Client ID	1181		
FSN	<input type="text"/>	Transaction Type	<input type="text"/>
Admission Date	<input type="text"/>	Discharge Status	<input type="text"/>
What is the client's gender?	<input type="text"/>	Date of Birth	06/25/1991
What is the client's current first name?	<input type="text"/>	What is the client's current last name?	<input type="text"/>
What is the clients social security number?	111112342	Zip Code at Current Residence	<input type="text"/>
What is the client's birth first name?	<input type="text"/>	Allowed values: 5 digit zip, 00000, XXXXX, ZZZZZ	
What is the client's state of birth if born within the United States?	<input type="text"/>	What is the client's birth last name?	<input type="text"/>
For which state does the client have a valid driver's license or state ID card?	<input type="text"/>	What is the client's county of birth if born in California?	<input type="text"/>
What is the first name of the client's mother, or individual the client considers to be their mother?	<input type="text"/>	What is the client's driver's license number or state ID card number?	<input type="text"/>
Is there a consent form allowing future possible contact, signed by the client, on file within your agency?	<input type="text"/>	Allowed values: 13 digit ID, 99900, 99902, 99904	
		What type of disability/disabilities does the client have, if any?	
		<input type="checkbox"/> None	
		<input type="checkbox"/> Visual	
		<input type="checkbox"/> Hearing	
		<input type="checkbox"/> Speech	
		<input type="checkbox"/> Mobility	

- County of Submission – Not seen in screenshot above
 - If your organization is the county level provider or a CBO who only reports to one county, then this field will not show due to configuration. See Set Up Considerations – Configuration Keys section for more information.
 - If your organization is providing services on contract for more than one county and will report to the counties, then you must select the county from this drop down. Your organization can hide counties that you do not provide services for within the global code category. See Set Up Considerations – Configuration Keys section for more information on how to hide counties from the drop down.

- **This is a required field.**
- FSN (Form Serial Number) - This will show a list of Episode Number – Program Name combinations for any program enrollment that is currently tied to a CalOMS Admission document.
 - **This is a required field.**
- Update/Discharge Transaction Type –
 - User can select one of the following values:
 - Annual Update
 - Discharge - Standard
 - Discharge - Administrative
 - Discharge – Detox
 - **This is a required field.**
- Admission Date
 - This is a Read Only field
 - The date pulls from the CalOMS Admission Document effective date that is associated with the FSN you selected.
- Discharge Status
 - User can choose from the following Values
 - Completed Treatment Plan & Goals / Referred /Standard (all questions)
 - Completed Treatment Plan & Goals / Not Referred / Standard (all questions)
 - Left Before Completion w / Satisfactory Progress / Standard (all questions)
 - Left Before Completion w / Satisfactory Progress / Administrative (minimum questions)
 - Left Before Completion w / Unsatisfactory Progress / Standard (all questions)
 - Left Before Completion w / Unsatisfactory Progress / Administrative (minimum questions)
 - Death
 - Incarceration
 - **This field is required under the following conditions:**
 - Transaction Type =

- Discharge
- Discharge – Admin
- Discharge – Detox
- Field is hidden when conditions above are NOT met
- Annual Update Number
 - This is a Read Only field
 - This field only shows when Transaction Type = Annual Update
 - This field will indicate the number of annual updates done since Admission.
- What is the client's gender?
 - User can select one of the following values
 - 1 Male
 - 2 Female
 - 99903 Other
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent.
 - **This is a required field.**
- Date of Birth – This is a Read Only field. It will initialize from the client record.
- What is the client's current first name?
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - Max 20 Characters
 - **This is a required field.**
- What is the client's current last name?
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - Max 40 Characters
 - **This is a required field.**
- What is the client's social security number?
 - This will initialize from the client record and is read only.
- Zip Code at Current Residence
 - Limited to 5 characters – Allowable values are below
 - Zip Code (true value)

- 00000 (Client is unable to answer)
 - Not allowed if answer to ‘What is client’s current living arrangement?’ is anything other than Homeless
- ZZZZZ (Unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- XXXXX (Client Declined)
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This is a required field.**
- What is the client's birth first name?
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - Max 20 Characters
 - **This is a required field.**
- What is the client birth last name?
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - Max 40 Characters
 - **This is a required field.**
- What is the client's state of birth if born within the United States?
 - User can select from the following values:
 - 99903 – Other (born outside US)

- Any state in the list
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This is a required field.**
- What is the client's county of birth if born in California?
 - User can select from the following values:
 - 99903 Other (born outside California)
 - 01 Alameda
 - 02 Alpine
 - 03 Amador
 - 04 Butte
 - 05 Calaveras
 - 06 Colusa
 - 07 Contra Costa
 - 08 Del Norte
 - 09 El Dorado
 - 10 Fresno
 - 11 Glenn
 - 12 Humboldt
 - 13 Imperial
 - 14 Inyo
 - 15 Kern
 - 16 Kings
 - 17 Lake

- 18 Lassen
- 19 Los Angeles
- 20 Madera
- 21 Marin
- 22 Mariposa
- 23 Mendocino
- 24 Merced
- 25 Modoc
- 26 Mono
- 27 Monterey
- 28 Napa
- 29 Nevada
- 30 Orange
- 31 Placer
- 32 Plumas
- 33 Riverside
- 34 Sacramento
- 35 San Bentio
- 36 San Bernardino
- 37 San Diego
- 38 San Francisco
- 39 San Joaquin

- 40 San Luis Obispo
 - 41 San Mateo
 - 42 Santa Barbara
 - 43 Santa Clara
 - 44 Santa Cruz
 - 45 Shasta
 - 46 Sierra
 - 47 Siskiyou
 - 48 Solano
 - 49 Sonoma
 - 50 Stanislaus
 - 51 Sutter
 - 52 Tehama
 - 53 Trinity
 - 54 Tulare
 - 55 Tuolumne
 - 56 Ventura
 - 57 Yolo
 - 58 Yuba
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required unless client was born in any state other than California. In that case, the field will default to 99903 Other (born outside California) and become Read Only.**

- For which state does the client have a valid driver's license or state ID card?
 - User can select from the following options
 - 99900 Client declined to state
 - 99902 None or not applicable
 - 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - Any state in the list
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required.**
- What is the client's driver's license number or state ID card number?
 - Allowable values to enter:
 - 13 digit ID
 - A valid ID # is required if user selected a state in previous question.
 - 99900 (client declined to state)
 - This can only be entered if user selected the same option in previous question.
 - 99902 (None or not applicable)
 - This can only be entered if user selected the same option in previous question.
 - 99904 (Client unable to answer)

- This can only be entered if user selected the same option in previous question.
- This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
- This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required.**
- What is the first name of the client's mother, or individual the client considers to be their mother?
 - Maximum 20 Characters
 - If name is unknown, enter 'mother' or 'mom'
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required.**
- What type of disability/disabilities does the client have, if any?
 - User can choose multiple from the following values:
 - 1 None
 - 2 Visual
 - 3 Hearing
 - 4 Speech
 - 5 Mobility
 - 6 Mental

- 7 Developmentally Disabled
- 8 Other Disability (not SUD)
- 99900 Client declined to state
- 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - If you select anything from numbers 2-8 above, you cannot also select Client Declined to State and/or Client Unable to Answer. You will receive a signature validation if these combinations exist.
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required.**
- Is there a consent form allowing future possible contact, signed by the client, on file within your agency?
 - User can select from Yes or No.
 - This is only required if Transaction Type = one of the following:
 - Discharge – Standard
 - Discharge - Detox
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - This field will be hidden if client is less than 18 years of age.



Global Codes

Field Name	Global Code Category Name
Update/Discharge Transaction Type	XCAFileType
What is the client's gender?	XCASEX
What is the client's state of birth if born within the United States?	XCADriverLicState
What is the client's county of birth if born in California	XCABirthCounty
For which state does the client have a valid driver's license or state ID card?	XCADriverLicState
What type of disability/disabilities does the client have, if any?	XCASUDDisability
Is there a consent form allowing future possible contact, signed by the client, on file within your agency?	XCACONSENT

SUD, Medical & Mental Health Tab

Drug and Alcohol Information

Drug and Alcohol Information	
Primary Drug Information	Secondary Drug Information
What is the client's primary alcohol or drug problem? <input type="text"/>	What is the client's secondary alcohol or drug problem? <input type="text"/>
How many days in the past 30 days has the client used the primary drug? Allowed values: 0-30, 99902 <input type="text"/>	How many days in the past 30 days has the client used the secondary drug of abuse? Allowed values: 0-30, 99902 <input type="text"/>
What is the client's usual route of administration they use most often for their primary drug of abuse? <input type="text"/>	What is the client's usual route of administration they use most often for the secondary drug of abuse? <input type="text"/>
What was the client's age of first use for the primary drug of abuse? Allowed values: 5-105, 99904 <input type="text"/>	What was the client's age of first use for the secondary drug of abuse? Allowed values: 5-105, 99904 <input type="text"/>
Additional Drug Information	
How many days in the past 30 days has the client used alcohol? Allowed values: 0-30, 99902 <input type="text"/>	
How many days has the client used needles to inject drugs in the past 30 days? Allowed values: 0-30, 99900, 99904 <input type="text"/>	
Has the client used needles to inject drugs in the past twelve months? <input type="text"/>	

- What is the client's primary alcohol or drug problem?
 - User can choose from the following options:
 - 0 None
 - 1 Heroin
 - 2 Alcohol
 - 3 Barbiturates
 - 4 Other Sedatives or Hypnotics
 - 5 Methamphetamine
 - 6 Other Amphetamines
 - 7 Other Stimulants
 - 8 Cocaine / Crack
 - 9 Marijuana / Hashish

- 10 PCP
- 11 Other Hallucinogens
- 12 Tranquilizers (Benzodiazepine)
- 13 Other Tranquilizers
- 14 Non-Prescription Methadone
- 15 OxyCodone / OxyContin
- 16 Other Opiates or Synthetics
- 17 Inhalants
- 18 Over-the-Counter
- 19 Ecstasy
- 20 Other Club Drugs
- 99901 Unknown/not sure/ don't know why (only allowable for administrative discharges)
- 99903 Other, please specify
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- Please specify:
 - This field must be completed if user selected any of the following values in the previous response:
 - 3 Barbiturates
 - 4 Other Sedatives or Hypnotics

- 6 Other Amphetamines
- 7 Other Stimulants
- 11 Other Hallucinogens
- 12 Tranquilizers (Benzodiazepine)
- 13 Other Tranquilizers
- 16 Other Opiates or Synthetics
- 17 Inhalants
- 18 Over-the-Counter
- 20 Other Club Drugs
- 99903 Other, please specify
- Text must be at least 2 characters, but limited to 50 characters
- This field will not show if user selects any of the following in the previous question
 - 0 None
 - 1 Heroin
 - 2 Alcohol
 - 5 Methamphetamine
 - 8 Cocaine / Crack
 - 9 Marijuana / Hashish
 - 10 PCP
 - 14 Non-Prescription Methadone
 - 15 OxyCodone / OxyContin
 - 19 Ecstasy

- 99901 Unknown/not sure/ don't know why (only allowable for administrative discharges)
 - This cannot be used on the admission document.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types when it shows**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 days has the client used the primary drug?
 - Allowable values are:
 - Any number from 0-30
 - 99902 (None or Not Applicable)
 - This value is only valid if user selected 'None' for 'What is the client's primary alcohol or drug problem?'
 - If user selected '0 None' for Primary Alcohol or Drug problem, then this will default to 99902 and become Read Only.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- What is the client's usual route of administration they use most often for their primary drug of abuse?
 - User can choose from the following values:
 - 1 Oral
 - 2 Smoking
 - 3 Inhalation
 - 4 Injection (IV or intramuscular)

- 99902 None or not applicable
 - This value is only valid if user selected 'None' for 'What is the client's primary alcohol or drug problem?'
- 99903 Other
- If 'What is the client's primary alcohol or drug problem?' = Inhalants, then this field will default to 3 Inhalation.
- If 'What is the client's primary alcohol or drug problem?' = Alcohol, then this field will default to 1 Oral.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- What is the client's secondary alcohol or drug problem?
 - User can choose from the following options:
 - 0 None
 - 1 Heroin*
 - 2 Alcohol*
 - 3 Barbiturates
 - 4 Other Sedatives or Hypnotics
 - 5 Methamphetamine*
 - 6 Other Amphetamines
 - 7 Other Stimulants
 - 8 Cocaine / Crack*
 - 9 Marijuana / Hashish*

- 10 PCP*
- 11 Other Hallucinogens
- 12 Tranquilizers (Benzodiazepine)
- 13 Other Tranquilizers
- 14 Non-Prescription Methadone*
- 15 OxyCodone / OxyContin*
- 16 Other Opiates or Synthetics
- 17 Inhalants
- 18 Over-the-Counter
- 19 Ecstasy*
- 20 Other Club Drugs
- 99901 Unknown/not sure/ don't know why (only allowable for administrative discharges)
 - Only allowed for Discharges, so this option cannot be selected for an Update/Discharge record.
- 99903 Other, please specify
- User cannot select any value above with an '*' if that is the value for 'What is the client's primary alcohol or drug problem?'
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- Please Specify:

- This field must be completed if user selected any of the following values in the previous response:
 - 3 Barbiturates
 - 4 Other Sedatives or Hypnotics
 - 6 Other Amphetamines
 - 7 Other Stimulants
 - 11 Other Hallucinogens
 - 12 Tranquilizers (Benzodiazepine)
 - 13 Other Tranquilizers
 - 16 Other Opiates or Synthetics
 - 17 Inhalants
 - 18 Over-the-Counter
 - 20 Other Club Drugs
 - 99903 Other, please specify
- Text must be at least 2 characters, but limited to 50 characters
- This field will not show if user selects any of the following in the previous question
 - 0 None
 - 1 Heroin
 - 2 Alcohol
 - 5 Methamphetamine
 - 8 Cocaine / Crack
 - 9 Marijuana / Hashish
 - 10 PCP
 - 14 Non-Prescription Methadone

- 15 OxyCodone / OxyContin
- 19 Ecstasy
- 99901 Unknown/not sure/ don't know why (only allowable for administrative discharges)
 - Only allowed for discharge records, so this option cannot be selected for an Update/Discharge record.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 days has the client used the secondary drug of abuse?
 - Allowable values are:
 - Any number from 0-30
 - 99902 (None or Not Applicable)
 - This value is only valid if user selected 'None' for 'What is the client's primary alcohol or drug problem?'
 - If user selected '0 None' for Secondary Alcohol or Drug problem, then this will default to 99902 and become Read Only.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- What is the client's usual route of administration they use most often for the secondary drug of abuse?
 - User can choose from the following values:
 - 1 Oral

- 2 Smoking
- 3 Inhalation
- 4 Injection (IV or intramuscular)
- 99902 None or not applicable
 - This value is only valid if user selected 'None' for 'What is the client's secondary alcohol or drug problem?'
- 99903 Other
- If 'What is the client's secondary alcohol or drug problem?' = Inhalants, then this field will default to 3 Inhalation.
- If 'What is the client's secondary alcohol or drug problem?' = Alcohol, then this field will default to 1 Oral.
- If 'What is the client's secondary alcohol or drug problem?' = None, then this field will default to 99902 None or Not applicable.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 days has the client used alcohol?
 - Allowable values
 - Any number from 0-30
 - 99902 (None or Not Applicable)
 - If client's primary or secondary alcohol or drug problem = 2 Alcohol, then this will default to 99902 and become Read Only.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**

- **Discharge - Detox**
 - How many days has the client used needles to inject drugs in the past 30 days?
 - Allowable values
 - Any number from 0-30
 - 99900 (Client declined to state)
 - 99904 (Client is unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
 -

Global Codes

Field Name	Global Code Category Name
What is the client's primary alcohol or drug problem?	XCAClientPrimary
What is the client's usual route of administration they use most often for their primary drug of abuse?	XCASUDPrimaryDrug

What is the client's secondary alcohol or drug problem?	XCAClientPrimary
What is the client's usual route of administration they use most often for the secondary drug of abuse?	XCASUDPrimaryDrug

Employment Information

Employment Information			
What is the client's current employment status?	<input type="text"/>	How many days was the client paid for working in the past 30 days? Allowed values: 0-30, 99900, 99904	<input type="text"/>
Is the client currently enrolled in school?	<input type="text"/>	Is the client currently enrolled in a job training program?	<input type="text"/>

- What is the client's current employment status?
 - User can choose from the following values:
 - 1 Employed Full time (35 hours or more)
 - This is not an allowable value if client is less than 14 years of age at time of admission (Document Effective Date – DOB).
 - 2 Employed Part time (less than 35 hrs.)
 - 3 Unemployed, looking for work
 - 4 Unemployed, not in the labor force (not seeking)
 - 5 Not in the labor force (Not seeking)
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days was the client paid for working in the past 30 days?

- Allowable values
 - Any number from 0-30
 - 99900 (Client declined to state)
 - 99904 (Client is unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- This field is hidden if client is less than 18 years old.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- Is the client currently enrolled in school?
 - User can choose from the following values:
 - 1 Yes
 - 0 No
 - 99900 Client declined to state
 - 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:

- Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- Is the client currently enrolled in a job training program?
 - User can choose from the following values:
 - 1 Yes
 - 0 No
 - 99900 Client declined to state
 - 99904 Client unable to answer
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - This field will not show if the client is less than 18 years of age at time of admission.

- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**

Global Codes

Field Name	Global Code Category Name
What is the client’s current employment status?	XCAEMPLOYMENTSTATUS

Legal Information

Legal Information

How many times has the client been arrested in the past 30 days? Allowed values:0-30, 99904

How many days has the client been in jail in the past 30 days? Allowed values:0-30, 99904

How many days has the client been in prison in the past 30 days? Allowed values:0-30, 99904

- How many times has the client been arrested in the past 30 days?
 - Allowable values:
 - Any number from 0 to 30
 - 99904 (Client Unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox

- o Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - o Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - o **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days has the client been in jail in the past 30 days?
 - o Allowable values:
 - Any number from 0 to 30
 - 99904 (Client Unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - o Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - o Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - o Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - o This field will be hidden if client is less than 18 years of age at time of admission.
 - o **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days has the client been in prison in the past 30 days?
 - o Allowable values:
 - Any number from 0 to 30

- 99904 (Client Unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - This field will be hidden if client is less than 18 years of age at time of admission.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**

Medical/Physical Health Information

Medical/Physical Health Information	
Has the client been tested for HIV/AIDS?	<input type="text"/> <input type="button" value="v"/>
Does the client have the results of the HIV/AIDS test?	<input type="text"/> <input type="button" value="v"/>
Is the client is not male, is the client pregnant at time of admission?	<input type="text"/> <input type="button" value="v"/>
How many times has the client visited an emergency room in the past 30 days for physical health problems? Allowed values: 0-99, 99904	<input type="text"/>
How many days has the client stayed overnight in a hospital in the last 30 days for physical health problems? Allowed values: 0-99, 99904	<input type="text"/>
How many days in the past 30 days has the client experienced physical health problems? Allowed values: 0-99, 99904	<input type="text"/>

- Has the client been tested for HIV/AIDS?
 - User can choose from the following values:
 - 1 Yes
 - 0 No

- 99900 Client declined to state
- 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge – Detox**
- Does the client have the results of the HIV/AIDS test?
 - User can choose from the following values:
 - 1 Yes
 - 0 No
 - 99900 Client declined to state
 - 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'

- This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If response to previous question is 'No' then this field will default to 'No' and become Read Only.
- If client age is less than 18 years old, this field is hidden.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- If the client is not male, is the client pregnant at time of admission?
 - User can choose from the following values:
 - 1 Yes
 - 0 No
 - 99901 Not sure / don't know
 - If client's gender on Update/Discharge tab = Male, this field will default to '0 No' and become Read Only.
 - **This field is required.**
- How many times has the client visited an emergency room in the past 30 days for physical health problems?
 - Allowable Values:
 - Any number from 0 to 99
 - 99904 (Client unable to answer)

- This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
- This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days has the client stayed overnight in a hospital in the last 30 days for physical health problems?
 - Allowable Values:
 - Any number from 0 to 99
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - If client age is less than 18 years old, this field is hidden.
 - **This field is required for the following Transaction Types**

- **Annual Update**
- **Discharge – Standard**
- **Discharge - Detox**
- How many days in the past 30 days has the client experienced physical health problems?
 - Allowable Values:
 - Any number from 0 to 99
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - If response to ‘How many times has the client visited an emergency room in the past 30 days for physical health problems?’ is anything other than 0 or Not able to answer (99904), then user must answer a number greater than 0 for this field.
 - If response to ‘How many days has the client stayed overnight in a hospital in the last 30 days for physical health problems?’ is anything other than 0 or Not able to answer (99904), then user must answer a number greater than 0 for this field.
 - If client age is less than 18 years old, this field is hidden.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**

Global Codes

Field Name	Global Code Category Name
If the client is not male, is the client pregnant at time of admission?	PregnantOnStartDate
What medication is prescribed as part of treatment?	XCASUDMedication

Mental Health Information

Mental Health Information

Has the client ever been diagnosed with a mental illness?

In the past 30 days, Has the client taken prescribed medication for mental health needs?

How many time in the past 30 days had the client received outpatient emergency services for mental health needs?
Allowed values: 0-30, 99904

How many days in the past 30 has the client stayed for more than 24 hours in a hospital or psychiatric facility for mental health needs?
Allowed values: 0-30, 99904

- Has the client ever been diagnosed with a mental illness?
 - User can choose from following values:
 - 1 Yes
 - 0 No
 - 99901 Not sure / don't know
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- In the past 30 days, has the client taken prescribed medication for mental health needs?
 - User can choose from the following values:

- 1 Yes
- 0 No
- 99904 Client unable to answer
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many time in the past 30 days had the client received outpatient emergency services for mental health needs?
 - Allowable Values:
 - Any number from 0-30
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox

- Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 has the client stayed for more than 24 hours in a hospital or psychiatric facility for mental health needs?
 - Allowable Values:
 - Any number from 0-30
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - If client age is less than 18 years old, this field is hidden.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**

Family/Social Information

Family/Social Information	
What is the client's current living arrangement?	<input type="text"/>
How many days in the past 30 days has the client lived with someone who uses alcohol or drugs? Allowed values: 0-30, 99900, 99904	<input type="text"/>
How many days in the past 30 days had the client had serious conflicts with members of the family? Allowed values: 0-30, 99900, 99904	<input type="text"/>
How many children does the client have aged 17 or less (birth or adopted), whether they live with the client or not? Allowed values: 0-30, 99904	<input type="text"/>
How many children does the client have age 5 or younger? Allowed values: 0-30, 99904	<input type="text"/>
How many of the client's children age 17 and under are living with someone else because of a child protection court order? Allowed values: 0-30, 99904	<input type="text"/>
If the client has children living with someone else because of a child protection court order, for how many of these children aged 17 or under have the client's parental rights been terminated? Allowed values: 0-30, 99904	<input type="text"/>
How many days in the last 30 days has the client participated in any social support recovery activities such as: 12-step meetings, Other self-help meetings, Religious/faith recovery or self-help meetings, Meetings of organizations other than those listed above Interactions with family member and/or friend support of recovery?	<input type="text"/>

- What is the client's current living arrangement?
 - User can choose from the following values:
 - 1 Homeless
 - 2 Dependent living
 - 3 Independent living
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 days has the client lived with someone who uses alcohol or drugs?
 - Allowable values
 - Any number from 0 to 30

- 99900 (client declined to state)
- 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the past 30 days had the client had serious conflicts with members of the family?
 - Allowable values
 - Any number from 0 to 30
 - 99900 (client declined to state)
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox

- Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- If client age is less than 18 years old, this field is hidden.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many children does the client have aged 17 or less (birth or adopted), whether they live with the client or not?
 - Allowable values
 - Any number from 0 to 30
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than ‘Developmentally Disabled’ for ‘What type of disability does the client have, if any?’
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - If client age is less than 18 years old, this field is hidden.
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**

- **Discharge - Detox**
- How many children does the client have age 5 or younger?
 - Allowable values
 - Any number from 0 to 30
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
 - The number entered here must be equal to or less than the value entered in the previous response.
 - If client age is less than 18 years old, this field is hidden.
 - This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many of the client's children age 17 and under are living with someone else because of a child protection court order?
 - Allowable values
 - Any number from 0 to 30
 - 99904 (Client unable to answer)

- This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
- This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox
 - Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
 - Residential Detoxification (non-hospital) Withdrawal Management 3.2
- The number entered here must be equal to or less than the value entered in the question about how many children client has 17 and under.
- If client age is less than 18 years old, this field is hidden.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- If the client has children living with someone else because of a child protection court order, for how many of these children aged 17 or under have the client's parental rights been terminated?
 - Allowable values
 - Any number from 0 to 30
 - 99904 (Client unable to answer)
 - This response is not valid if user selects anything other than 'Developmentally Disabled' for 'What type of disability does the client have, if any?'
 - This response is not valid if client is receiving any type of service other than:
 - Nonresidential/Outpatient Detoxification (non-medical); Use for Narcotic Treatment Program (NTP)* Detox

- Residential Detoxification (hospital / 24 hrs.); Inpatient Methadone Detoxification (IMD)
- Residential Detoxification (non-hospital) Withdrawal Management 3.2
- The number entered here must be equal to or less than the value entered in the previous question.
- If client age is less than 18 years old, this field is hidden.
- This field will initialize from most recently signed CalOMS Admission or Update/Discharge document if more recent. It can be modified. It will not update the client record if you modify it on this form.
- **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**
- How many days in the last 30 days has the client participated in any social support recovery activities such as: 12-step meetings, Other self-help meetings, Religious/faith recovery or self-help meetings, Meetings of organizations other than those listed above Interactions with family member and/or friend support of recovery?
 - Allowable values
 - Any number from 0 to 30
 - **This field is required for the following Transaction Types**
 - **Annual Update**
 - **Discharge – Standard**
 - **Discharge - Detox**

Global Codes

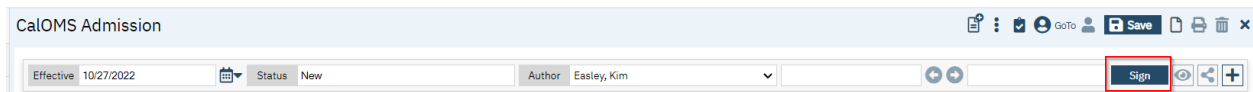
Field Name	Global Code Category Name
What is the client's current living arrangement?	XCALiving

Completing the CalOMS Update/Discharge Document

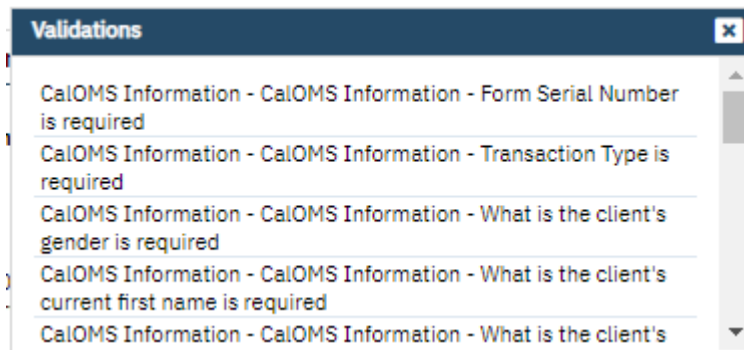
Now, you have two options: sign or save. If there is a compelling reason not to complete and sign the document, it can be saved and returned to at a later time by clicking the save button in the toolbar.



However, keep in mind that if the CalOMS Update/Discharge document is not signed information will not initialize into the client record, where applicable. To sign the document, it is not required that you save it first. Signing will both save and sign the document. First, ensure that the document has an effective date, and then click the blue 'Sign' button.

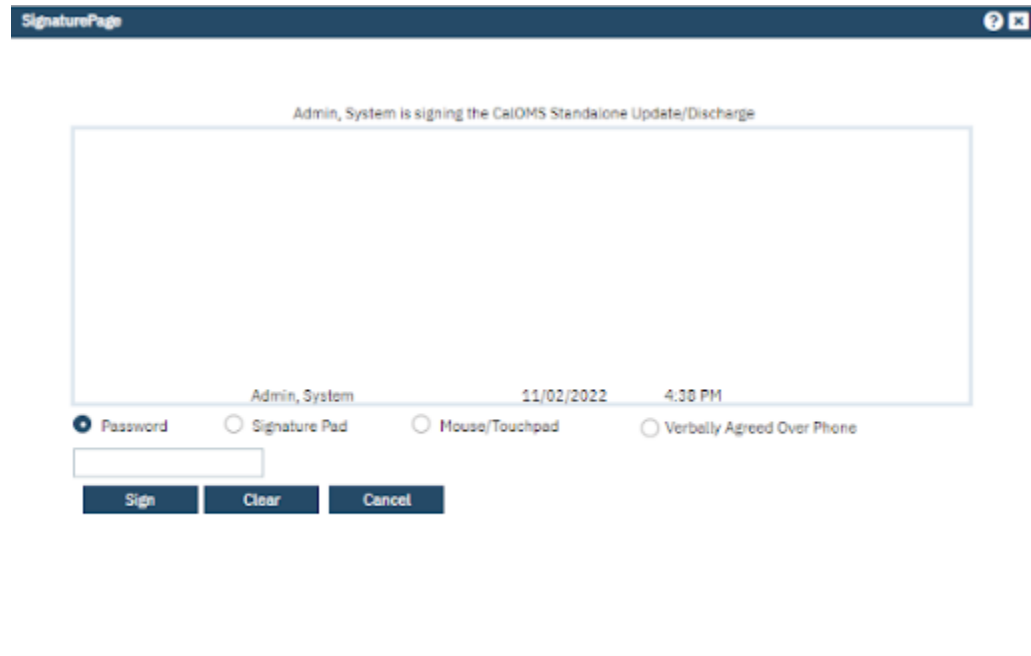


When you click the sign button, if you have fields that are required that you did not enter data into, you will receive a validation message like the one below.



The validation message will tell you exactly where you need to go to complete the requirement. The first part of the message (e.g. Update/Discharge) will tell you on what tab you will find the requirement on. The second part of the message (e.g. CalOMS Update/Discharge) will tell you which section to find the requirement in. The third part of the message (e.g. Update/Discharge Transaction Type is required) will tell you what the requirement itself is.

Once all requirements have been completed, click the sign button again (if validations occurred). You will then be presented with the signature screen. By typing in your password and clicking 'Sign' the document will be signed and applicable information initialized to the client record.



Once the document is signed, you should see a PDF of the document on the screen and status should change to complete.

Set-Up Considerations (Administrative Purpose)

This section outlines all items needed for setting up this document for use with your organization, including any necessary configurations/details around how to set up other areas of your system that work directly with this document.

Configuration Keys

Field Name	Configuration Key Category Name
County of Submission	XSetCountyCodeForCaliforniaStateReporting



If your organization only provides services to clients within ONE county, then you should enter the County Code as defined by your state here. If nothing is entered, then on the form, user will be required to select the County every time. If something is entered here, then user will not see the field and it will prepopulate in the table for this document to be sent for reporting to the accurate county.

If your organization provides services to clients in more than one county and you report to each of those counties, then you should indicate 'None' in this key or leave it blank and users will be required to select the county each time they do the document.

If there are counties you do not provide services to, you can go to the DACSManagingEntity Global Code category in the Global Codes screen and deactivate any counties you do not want staff to see in the drop down. You should only do this for counties that NONE of your programs are serving. You should keep all counties that at least one program serves as active.