**Password Reset Instructions on** [**https://2023.calmhsa.org/**](https://urldefense.proofpoint.com/v2/url?u=https-3A__urldefense.com_v3_-5F-5Fhttps-3A_2023.calmhsa.org_-5F-5F-3B-21-21IJLa0CrXIHAf-21VJaAdkLPgiwoRI8GUL7FREFAm3TFShME0vTMqiyEnaRtpu0pgKluOx2c5KWsHLdGz-5FJ4-5FsEaM0Iv3ArLkHHtwVdc-24&d=DwMGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=MWBHJpz7F0xjOCWVTKkWRg&m=xweeuCzFy_D1ktbseikL_mSk8u2bwggxjraFXtNS2c1a3pDIUhG0T4ByBwCRabKk&s=U6Tzm37FqZCcLcZQMNt8Jdgoat-WJifVFKqFynvI7IY&e=)

**Step 1 – Manage Account**

Click here: [https://2023.calmhsa.org/](https://urldefense.proofpoint.com/v2/url?u=https-3A__urldefense.com_v3_-5F-5Fhttps-3A_2023.calmhsa.org_-5F-5F-3B-21-21IJLa0CrXIHAf-21VJaAdkLPgiwoRI8GUL7FREFAm3TFShME0vTMqiyEnaRtpu0pgKluOx2c5KWsHLdGz-5FJ4-5FsEaM0Iv3ArLkHHtwVdc-24&d=DwMGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=MWBHJpz7F0xjOCWVTKkWRg&m=xweeuCzFy_D1ktbseikL_mSk8u2bwggxjraFXtNS2c1a3pDIUhG0T4ByBwCRabKk&s=U6Tzm37FqZCcLcZQMNt8Jdgoat-WJifVFKqFynvI7IY&e=)

Scroll to the bottom/left hand side of the page, click on “Manage Account.”

A blue line on a black background

Description automatically generatedA screenshot of a account

Description automatically generated

**Step 2 – Forgot Password**

Click on “Forgot Password”

A blue line on a black background

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**Step 3 – Reset password**

Enter your email address and click on “Reset password”

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You should receive the following message:

A white background with black text

Description automatically generated

**Step 4 – Email Notification**

Please check your inbox for the following email:

A screenshot of a computer

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**Step 5 – Reset Password**

Click on “Reset your password”

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Enter a new password and confirm password

The password should be at least 7 letters, including an uppercase letter, special character, and a number.

Click “Change password”

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Description automatically generated

**Step 6 – Login**

You should be forwarded to a login page.

Please enter your email and password.

Click “Login”

A blue line on a black background

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Description automatically generated

You should be forwarded to the following page.

A screenshot of a computer

Description automatically generated

**Step 7 – Verify you’re logged in**

To double check that you are logged in, please scroll to the bottom/left of the page.

You will now see “Manage Account” and “Login”

A screenshot of a login page

Description automatically generated